

UTA Board of Trustees Meeting

November 3, 2021



Call to Order and Opening Remarks



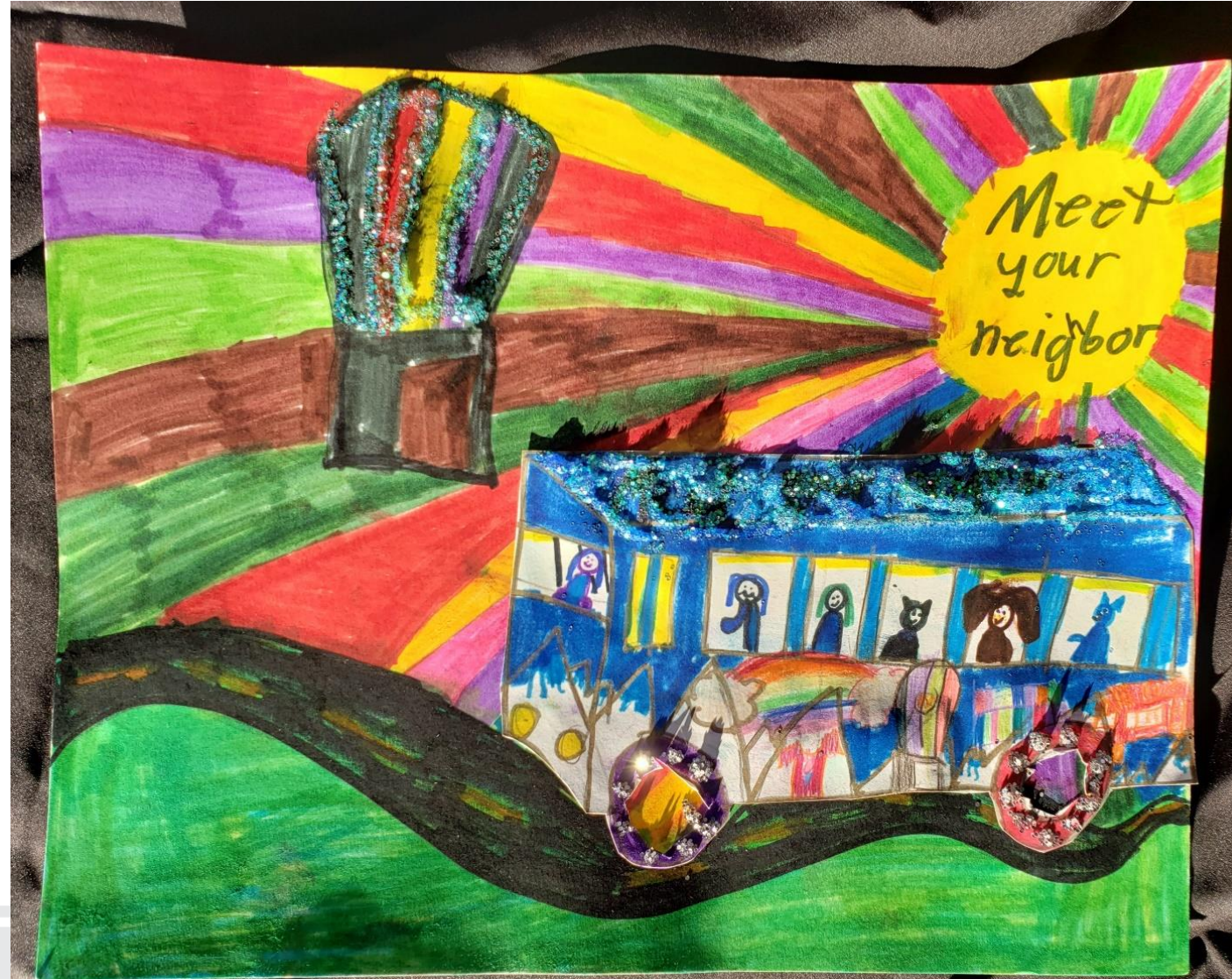
Pledge of Allegiance



My BeUTAHful Community Student Art Competition

Up Up and Away! Julia Drummond Grade 2, Park City

"Rainbows and hot air balloons and sunsets inspire my artwork. I look at things in a different way and I always use my imagination."



Safety First Minute



Public Comment

Live comments are limited to 3 minutes per commenter

Public comment was solicited prior to the meeting through alternate means, including email, telephone, and the UTA website

Any comments received through alternate means were distributed to the board for review in advance of the meeting



Oath of Office

- a. Member of the Board of Trustees of the Authority – Beth Holbrook



Consent Agenda

- a. Approval of October 27, 2021 Board Meeting Minutes



Recommended Action (by acclamation)

Motion to approve consent agenda



Reports



Agency Report

- UTA Leadership Summit
- 2022 Budget Public Engagement Meetings and Open Public Comment Period
- December Change Day Public Comment Period



UTA Leadership Summit

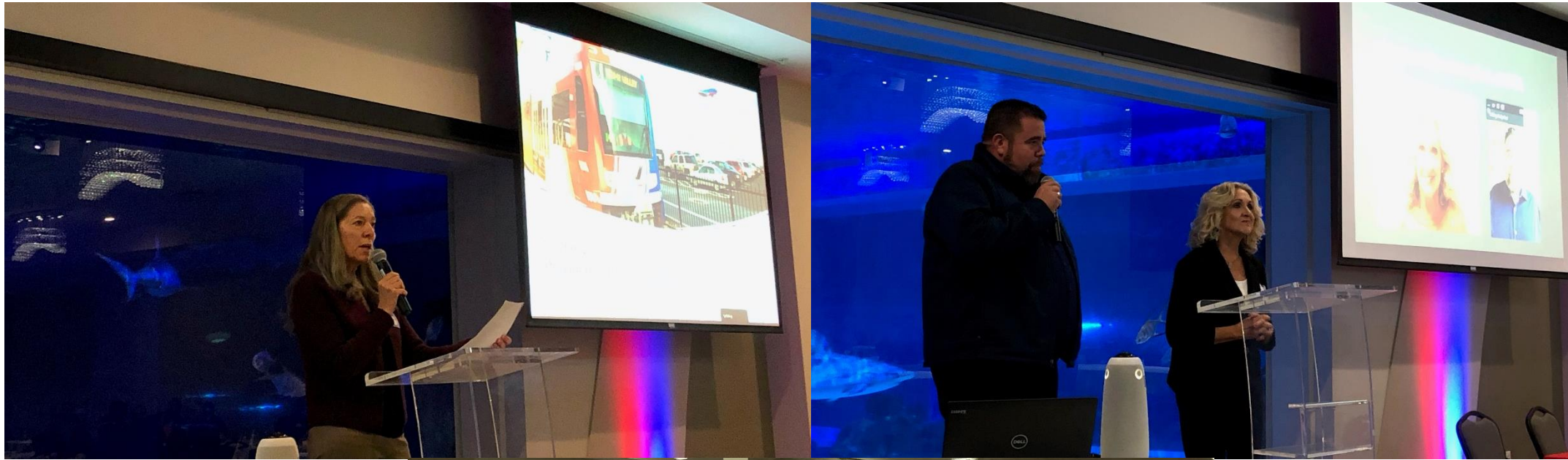


UTA Leadership Summit 2021

- Held on Tuesday November 2
- 3 sessions, 240 UTA leaders attended
- This year's theme was "Leading through Change"
- Executive Director shared Agency highlights and current happenings
- Executive Team rolled out UTA strategic framework
- Heard from an expert on leading through change
- Two UTA leaders shared stories about their leadership journey
- Ended with a QA panel with Executive Team

Our Executive Team is excited about the future of UTA and hope our leaders walked away informed and invigorated for 2022 and beyond.





2022 Budget Public Engagement Meetings and Open Public Comment Period



December Change Day Public Comment Period



Investment Report – Third Quarter 2021



Investments as of September 30, 2021

Institution	Amount	Yield
Zions Capital Advisors	\$29,402,436	0.575%
Zions Bank	\$30,883,715	0.030%
PTIF	\$394,920,670	0.319%
Totals	\$455,206,670	0.316%

There were no direct investments held by UTA during the quarter.

Benchmark Comparisons

Third Quarter 2021

Institution	July	August	September
Zions Capital Advisors	0.714%	0.679%	0.575%
PTIF	0.360%	0.328%	0.319%
Benchmark Returns*	0.100%	0.090%	0.080%

* Benchmark return is the higher of the 3-Month Treasury Bill or the Fed Funds rate.

Contracts, Disbursements, and Grants



Contract: Leadership and Culture Training (Arbinger Institute)

Recommended Action (by acclamation)

Motion to approve contract with Arbinger Institute for leadership and culture training,
as presented



Contract: Leadership and Culture Training (Center for Strategy Realization)

Recommended Action (by acclamation)

Motion to approve contract with Center for Strategy Realization for leadership and culture training, as presented



Contract: Employee Communication Services (Workvivo Limited)



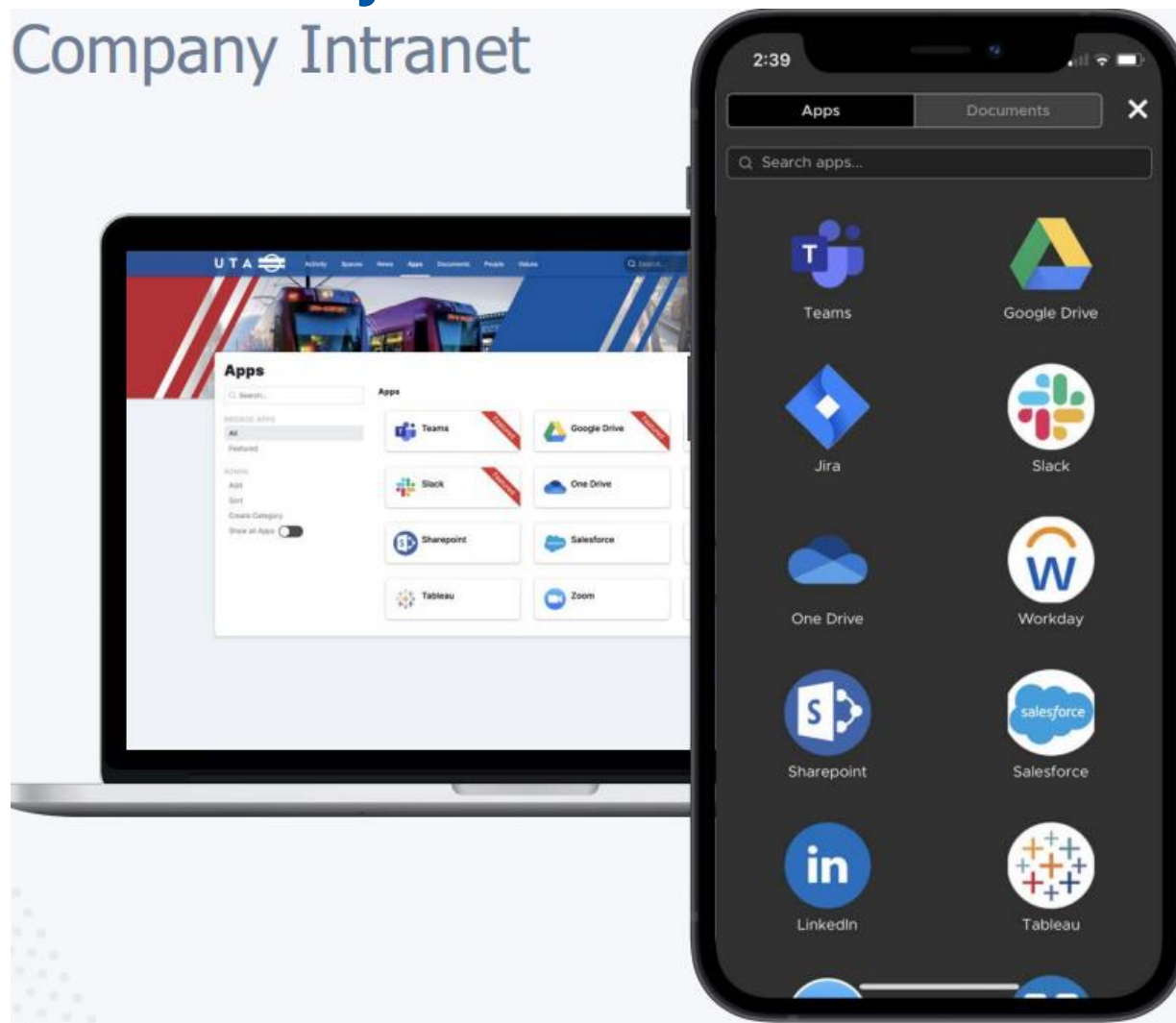
Objectives

- Increase UTA's internal communications with easy access for all employees
- Create easy access to important information
- Connect employees with the organization's goals & values
- Build a strong culture of recognition
- Increase employee engagement levels
- Create Communities and Online Groups to provide workgroup specific information to employees



Access to key information

Company Intranet



Workvivo gives organizations a **dynamic, real-time intranet.**

The App Launcher contains links to **3rd Party Systems and Documents**, as well as a live stream of information appearing in the user's Activity Feed.

 **workvivo**
The Employee Communication Platform

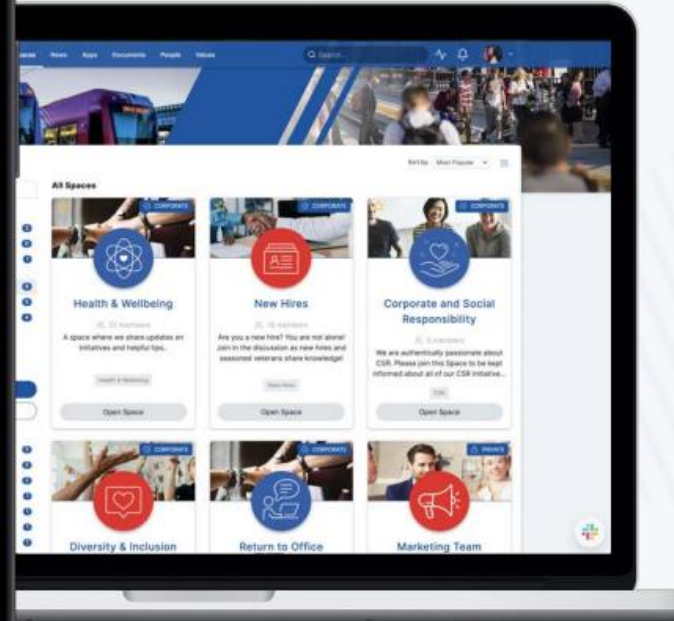


Creation of specific groups for targeted information

Spaces

Collaborate through **Interest Groups and Micro-Communities** called **Spaces**.

Create Groups, invite members, join groups, post content, shout-outs and ask questions in that Space.



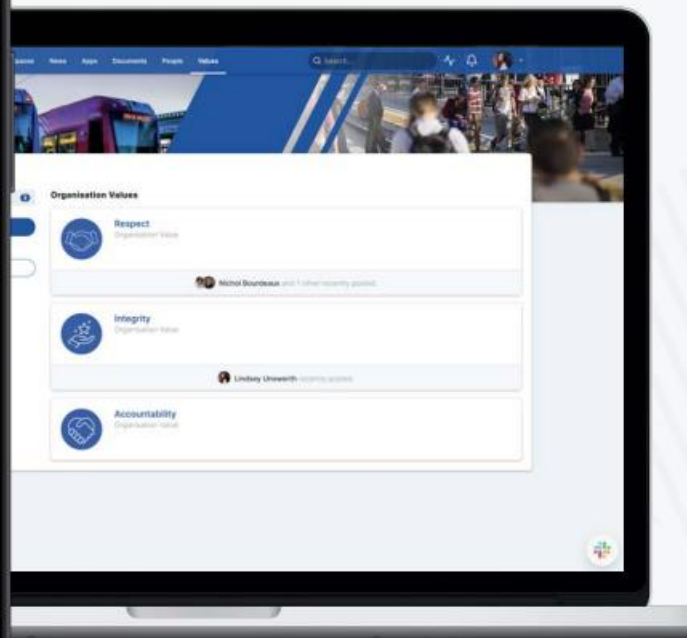
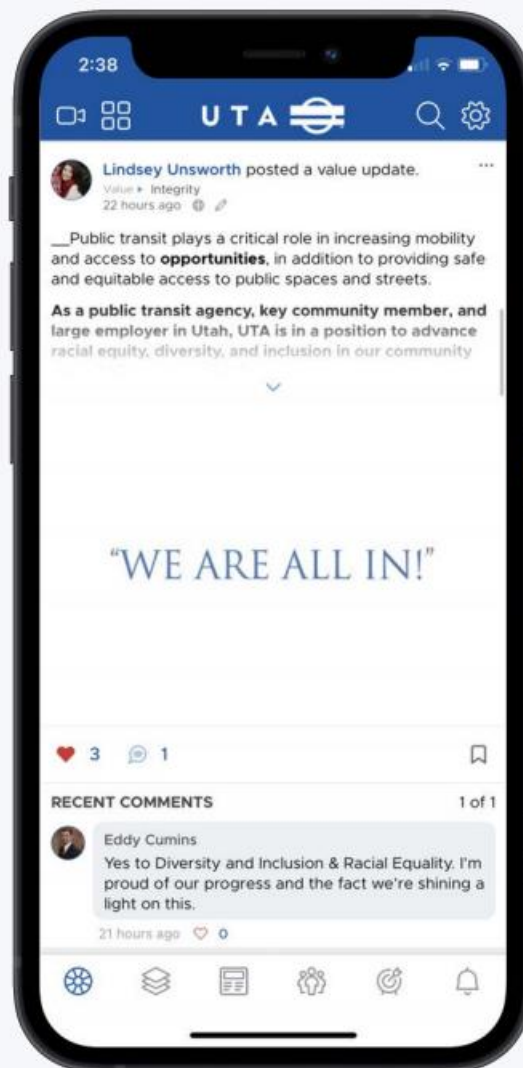
workvivo
The Employee Communication Platform



Connection to UTA's Goals and Values

Organizational Goals & Values

Bring your **Organizational Goals & Values alive** and visible to employees through the Activity Feed via Updates, Articles, Events and Shout-Outs.

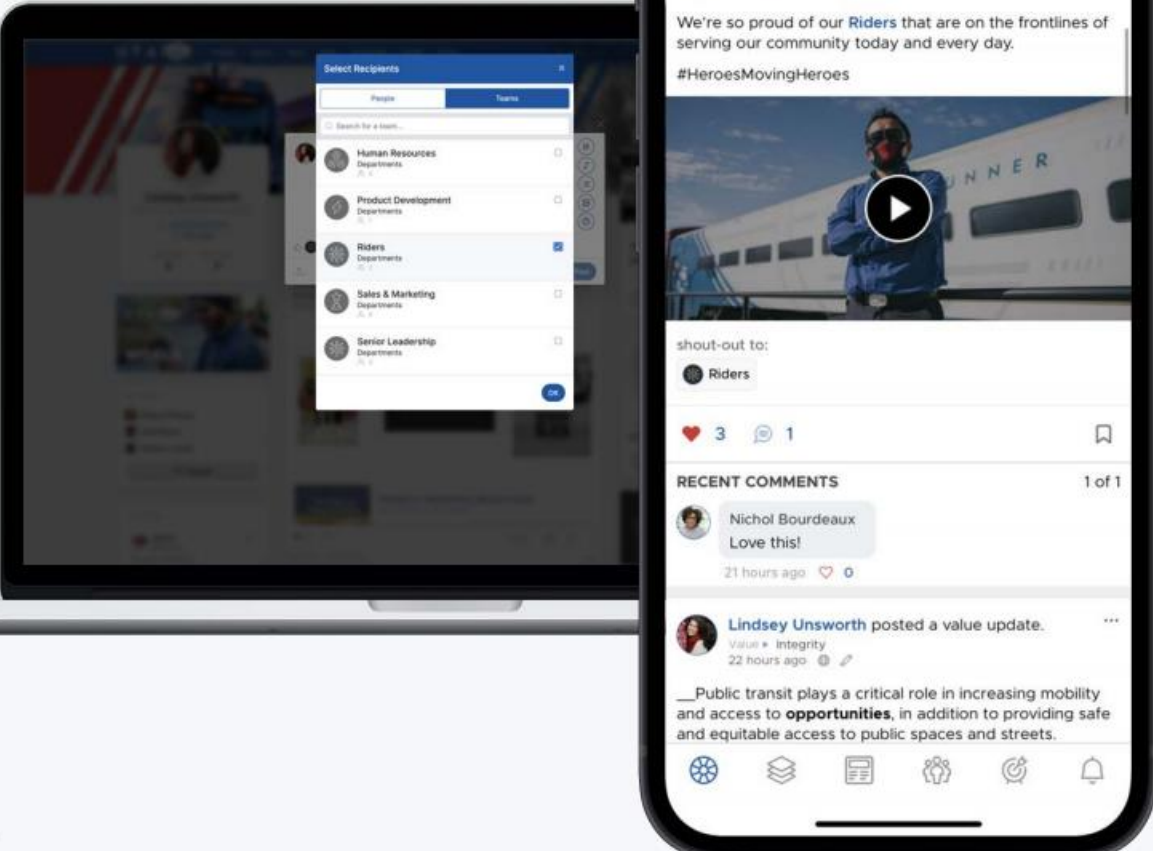


workvivo
The Employee Communication Platform



Peer to Peer Recognition – for all employees

Peer Recognition

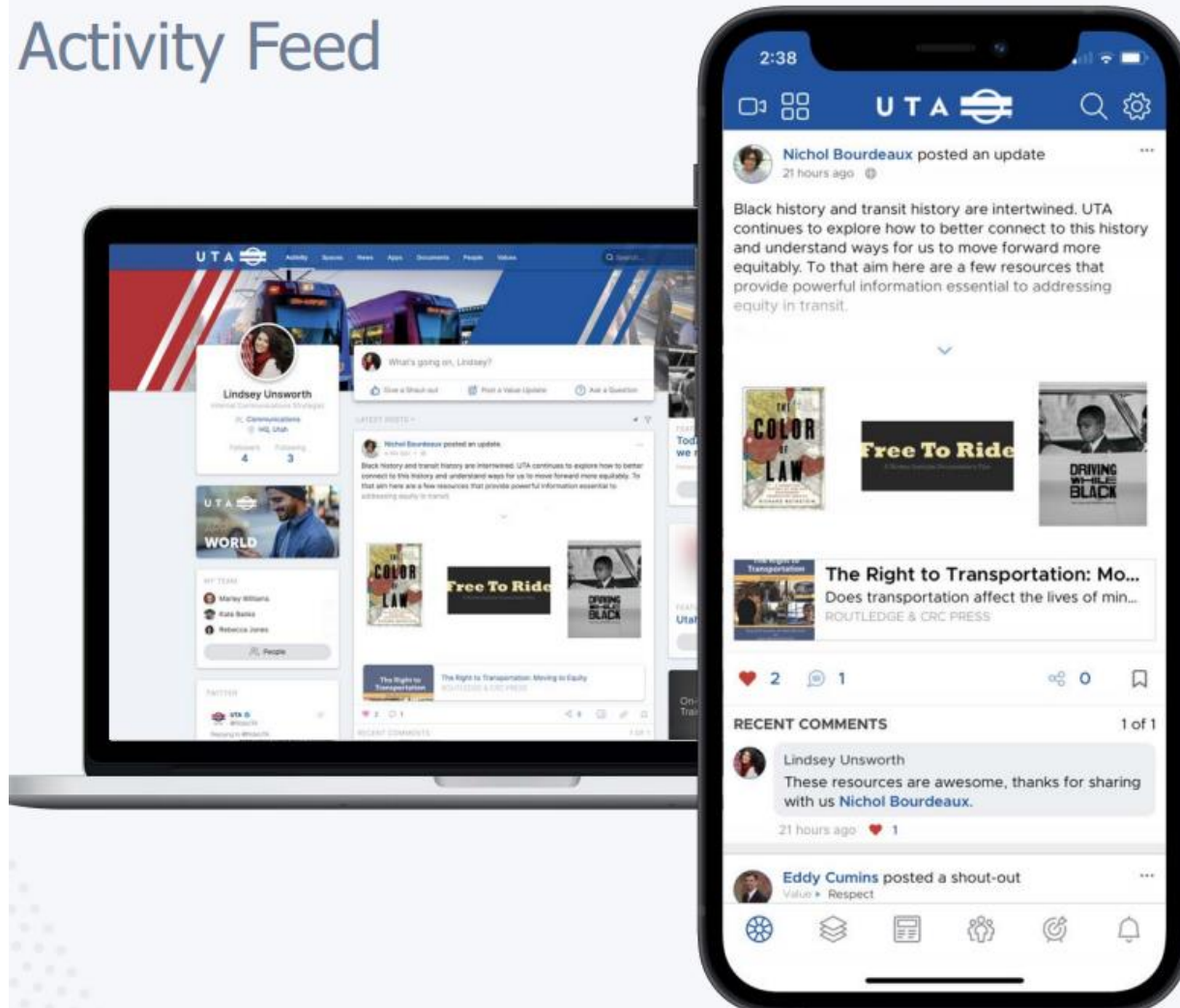


It facilitates a culture of **real-time and spontaneous peer recognition**, creating a feel-good factor for everybody in the organization.

workvivo
The Employee Communication Platform



Activity Feed



See what's happening through the **Activity Feed** which allows employees from all parts of the organization to post Updates and Shout-Outs.

Internal Communication is more engaging when it **comes from everybody!**

workvivo
The Employee Communication Platform



Vendor Selection Process

- UTA's selection committee included representatives from Communications, Enterprise Strategy, People, and two Service Units
- Focus was on identifying an easy to use tool that would provide access to information employees need
- Committee tested multiple tools and identified WorkVivo as most intuitive.
- WorkVivo has been used by other transit authorities with great success



Contract: Employee Communication Services (Workvivo Limited)

Recommended Action (by acclamation)

Motion to approve contract with Workvivo Limited for employee communication services, as presented



Discussion Items



Community Advisory Committee Update



2020 – Charter Update

- The UTA Community Advisory Committee aligned with new Community Engagement Department
- Charter update to align with CAT, update expectations and role of committee



Recruitment

- Partner identification and diversity
- Recruitment through community partners via nomination
- 7 new members joined in 2021



Membership

Name	Organization	Member Since
Brett McKeachnie	UVU Professional Association of Campus Employees (PACE)	2017
Shauna Brock	Salt Lake County Aging & Adult Services	2017
Beau Pitcher	Overstock	2017
Fati Faatau	Department of Rehabilitation	2017
Iain Hueton	Engineer, Weber County Pathways	2017
Ezra Nair	Utah County	2021
Chad Larsen	University of Utah Transportation	2021
Marren Miller	Boys & Girls Clubs GSL	2021
Claudia Loayza	Utah Division of Multicultural Affairs	2021
Deb Hall	Utah Pride Center	2021
Vero Zavala	Comunidades Unidas	2021
Kristina Olivas	Downtown Alliance	2021



Officer Elections

- Election of a Chair and Vice Chair, June 2021
 - Chair: Claudia Loayza
 - Vice Chair: Iain Hueton
- Officers are tasked with:
 - Meeting content and direction
 - Meeting facilitation
 - Ensure two-way dialogue with UTA
 - Ensure equal voice & representation of committee members
- 1-year terms



Focus Areas & Direction

- Many talents and interests
- Pillars of Impact identified

Policy

- Focus on UTA policy and structure factors and solutions that could improve community voice

Engagement

- Focus on community engagement efforts that support transit use and connection

Design

- Focus on physical environment and design opportunities that enhance community experience



Coming up!

- Implement subcommittee structure
- Recruitment
- Provide ongoing opportunities for CAC to engage and connect throughout the year



Utah Transit Authority Five-Year Capital Plan – 2022 through 2026



5-Year Capital Plan Goals:

- Maintain a safe system that operates in state of good repair
- Provide a plan consistent with the constraints of the projected capital budget
- Provide a plan consistent with available capacity of project delivery resources
- Include service expansion projects consistent with the regional long-range transit plans
- Leverage UTA funds with federal grants and partner funds



5-Year Capital Plan Sequence

- Draft 5-Year Capital Plan is presented to the Advisory Council for information and input
- Develop resource/delivery schedules for project delivery and timing
- Update draft 5-Year Plan based on delivery schedules and carryover forecasts
- Present updated plan to Board, then Advisory Council for consultation and approval
- Final approval of 5-Year Capital Plan by UTA Board
- First year of the 5-Year Capital Plan is incorporated into UTA's proposed 2022 annual budget



5-Year Draft Capital Plan Updates:

- Added rail maintenance apprenticeship capital projects for training facility and training aids.
- Refined project estimates for capital projects
- Coordinating with MPO's on funding strategy and selection criteria for partnership funds
- Meet with stakeholders and receive public input on proposed 2022 budget and 5-year plan



2022 Capital Budget Summary

Programs/Projects	2022 Budget	2022 Grants	2022 State & Local Partners	2022 UTA Funds
5310 Projects	\$1,762,653	\$1,433,047	\$299,606	\$30,000
Asset Management- Facilities	\$4,600,000	\$0	\$0	\$4,600,000
Asset Management- Rail Infrastructure	\$9,300,000	\$0	\$0	\$9,300,000
Asset Management- Rail Systems	\$18,590,000	\$0	\$365,000	\$18,225,000
Asset Management- Vehicle New Purchase	\$23,625,911	\$4,983,108	\$0	\$18,642,803
Asset Management- Vehicle Rehabilitation	\$15,221,775	\$763,779	\$0	\$14,457,996
Information Technology	\$13,614,900	\$0	\$0	\$13,614,900
Major Capital Project	\$98,872,107	\$27,098,435	\$37,368,217	\$34,405,455
Other Capital Projects	\$37,112,341	\$10,012,556	\$6,016,149	\$21,083,636
Property/TOD/Real Estate	\$3,290,000	\$0	\$0	\$3,290,000
Safety & Security/Police	\$2,068,061	\$0	\$0	\$2,068,061
Grand Total	\$228,057,748	\$44,290,925	\$44,048,972	\$139,717,851



2022 Major Capital Projects Detail

Highlighted Projects	2022 Proposed Budget	Grants	State/Local Partners	UTA Funds
MSP102- Depot District	\$32,562,000	\$3,377,587	\$3,797,243	\$25,387,170
MSP185- Ogden/WSU BRT	\$25,465,107	\$18,436,103	\$2,229,004	\$4,800,000
MSP205- TIGER Program of Projects	\$8,206,000	\$2,798,700	\$3,126,000	\$2,281,300
MSP215- Sharp-Tintic Rail Connection	\$1,439,000	\$886,045	\$515,970	\$36,985
MSP216- Point of Mountain AA/EIS	\$3,000,000	\$0	\$3,000,000	\$0
MSP252- FrontRunner Forward	\$15,000,000	\$0	\$13,500,000	\$1,500,000
MSP253- Mid-Valley Connector	\$10,000,000	\$0	\$10,000,000	\$0
MSP259- S-Line Extension	\$1,200,000	\$0	\$1,200,000	\$0
MSP260- 5600 West/Westside Express	\$2,000,000	\$1,600,000	\$0	\$400,000
Total	\$98,872,107	\$27,098,435	\$37,368,217	\$34,405,455



2022 Asset Mgmt (SGR) Detail

Highlighted Projects	2022 Proposed Budget	Grants	State/Local Partners	UTA Funds
Asset Management- Facilities	\$4,600,000	\$0	\$0	\$4,600,000
Asset Management- Rail Infrastructure	\$9,300,000	\$0	\$0	\$9,300,000
Asset Management- Rail Systems	\$18,590,000	\$0	\$365,000	\$18,225,000
Asset Management- Vehicle New Purchase	\$23,625,911	\$4,983,108	\$0	\$18,642,803
Asset Management- Vehicle Rehabilitation	\$15,221,775	\$763,779	\$0	\$14,457,996
Total	\$71,337,686	\$5,746,887	\$365,000	\$65,225,799



5-Year Capital Budget by Year

Year	Proposed Budget	Grants	State/Local Partners	UTA Funds*
2022	228,057,748	44,290,925	44,048,972	139,717,851
2023	360,248,101	71,548,140	95,842,185	141,477,776
2024	270,290,970	14,847,312	86,199,933	137,044,035
2025	238,654,444	7,340,018	122,298,754	101,515,672
2026	147,769,176	750,000	69,500,000	70,019,176
Total	1,245,020,439	138,776,395	417,889,844	589,774,510

Discrepancy between the proposed budget totals and funding source totals (~\$98.6 Million) is actively being pursued through current grant applications



Anticipated Grants/Partner Funds

- Proposed projects anticipating significant outside funds:
 - Midvalley BRT
 - TechLink Corridor/Greenline Downtown
 - Point of the Mountain Transit
 - SL-Central HQ Office
 - South Valley Transit
 - Central Corridor Transit
 - 5600 West/Mountain View Corridor
- If these funds don't materialize, projects would be delayed



Next Steps

- Provide updated draft 5-year Capital Plan to the Advisory Council for consultation and approval
- Final approval of 5-Year Capital Plan by UTA Board
- First year of the 5-Year Capital Plan is incorporated into UTA's proposed 2022 annual budget



Bus Stop Improvement Program Overview



Bus Stop Improvement Program

- UTA serves more than 2 million people along the Wasatch Front
- 44% of that population lives within $\frac{1}{4}$ mile of a bus stop.
- Bus stops are the front door to UTA's transit system
- As of August 2021 the UTA System has a total of 6,103 active bus stop locations.



Bus Stop Improvement Program

- 96% of all of the activity at stops takes place at just 50% of the stops
- 4,096 stops in the system are non-ADA compliant in the system (67%)
- 143,000 ramp deployments per year at 4,551 stops
- 2,039 stops are located on grass, dirt or gravel with no connecting sidewalk



Bus Stop Improvement Program - Benefits

- Observed increase in ridership at stops in the sample (2%)*
- Observed reduction in paratransit demand near stops in the sample (4%)*



** Kim, J., Bartholomew, K., Ewing, R. (2018) Impacts of Bus Stop Improvements UDOT Research Report No. UT-18.04, 13-15.*



Bus Stop Improvement Program - Prioritization

Stop improvement priorities are determined by a scoring matrix that considers:

- ADA compliance
- Total stop activity
- Total annual ramp deployments
- Number of transfers
- Title VI communities served
- Safety factors
- Social factors



Bus Stop Improvement Program - Prioritization

Category	1 Point	2 Points	3 Points	4 Points	5 Points
Non-ADA Compliant	-	-	-	-	Yes
Total Stop Activity (TSA) – Average Daily Weekday	1 to 19	20 to 39	40 to 59	60 to 79	80 +
Total Annual Bus Ramp Deployments	1 to 49	50 to 99	100 – 149	150 – 199	200+
Transfer Point					
Equal to or Greater than 30 min. freq.	1 Rt.	2 Rts.	3 Rts.	4 Rts.	5+ Rts.
Less than 29 the min. freq.	1 Rt.	2 Rts.	3 Rts.	4 Rts.	5+ Rts.



Bus Stop Improvement Program - Prioritization

Category	1 Point	2 Points	3 Points	4 Points	5 Points
Serves Title VI Community					
					Yes
Safety					
Intersection	1 of 5	2 of 5	3 of 5	4 of 5	5 of 5
Parking Allowed					
Obstacles Present					
No Lighting					
Sidewalk not level					
Social					
Education Adjacent					Yes
Library Adjacent					Yes

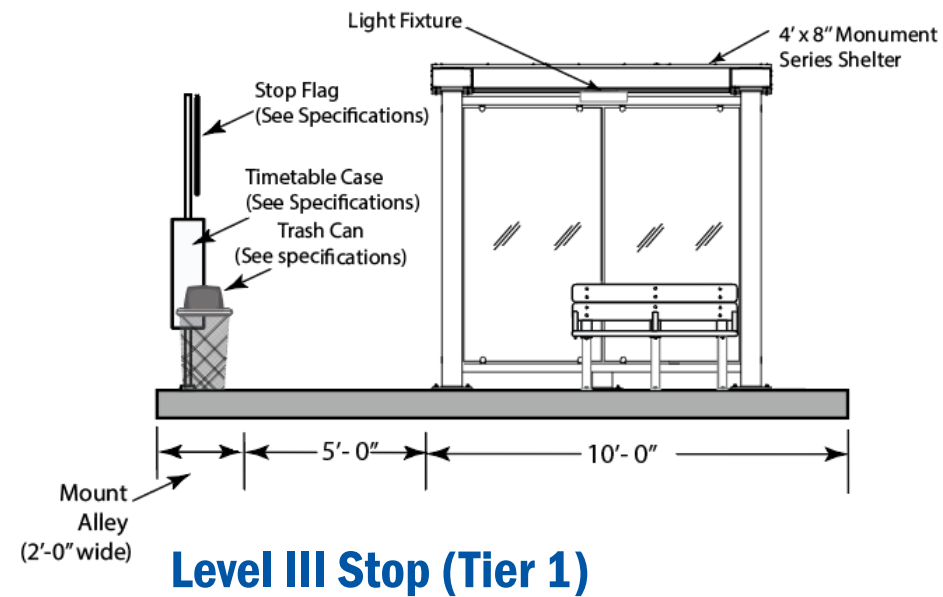


Bus Stop Improvement Program - Amenity Levels

- Bus stop amenity levels are determined by the total boardings at a stop
- There are two types of amenity packages, one for standard routes and stops and one for 'core' or 'Tier 1' routes
- Tier 1 routes are defined in the Service Design Guidelines as having one or more of the following attributes:
 - Route has a people-based Transit Propensity Index (TPI) per mile greater than 300
 - Route carries at least 20 Passengers per Hour (PPH)
 - Route is sponsored by a third party to sustain the level of service



A 3D perspective rendering of a modern bus stop shelter. The shelter has a flat, grey metal roof supported by four vertical posts. A wooden bench with metal armrests is positioned inside the shelter. On the ground in front of the shelter, there is a white rectangular sign with a black wheelchair symbol. The entire scene is set against a plain white background.



Bus Stop Master Plan – Funding Sources

- Funding sources for the Capital Bus Stop Improvement Program included in the UTA Five Year Capital Budget:
 - Prop1 Sales Tax (Weber & Davis County)
 - 4th Quarter Sales Tax (Salt Lake County)
 - CMAQ Grants (MAG & WFRC)
 - 5310 Grants (Seniors and Persons with Disabilities)
 - 5339(b) Grants (Bus and Bus Facilities)
 - Municipal Partnerships (City, County, UDOT)



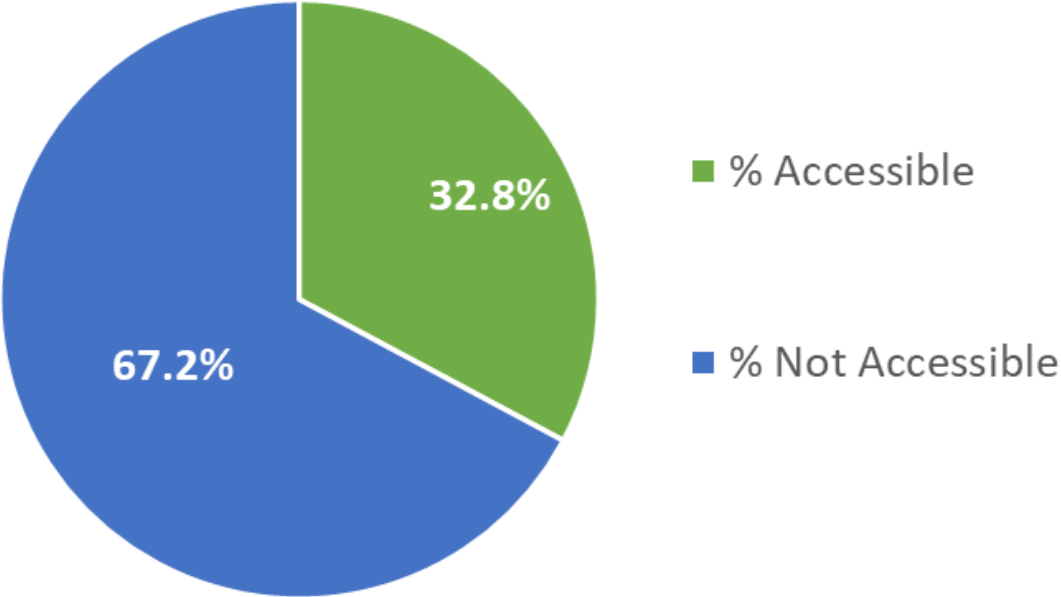
Bus Stop Improvement Program - Implementation

- The implementation of the Bus Stop Improvement Program requires involvement of several different departments at UTA including:
 - Service Planning
 - Capital Development
 - Property
 - Environmental & Grants
 - Customer Experience
 - Civil Rights
 - Procurement
 - Facilities

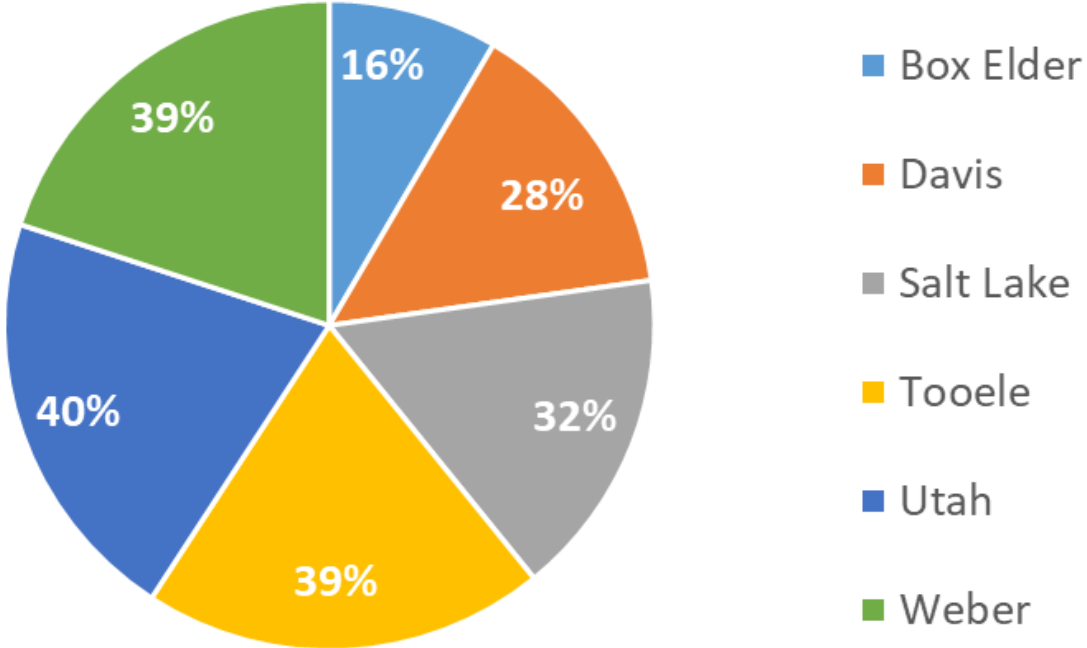


Bus Stop Improvement Program – Metrics

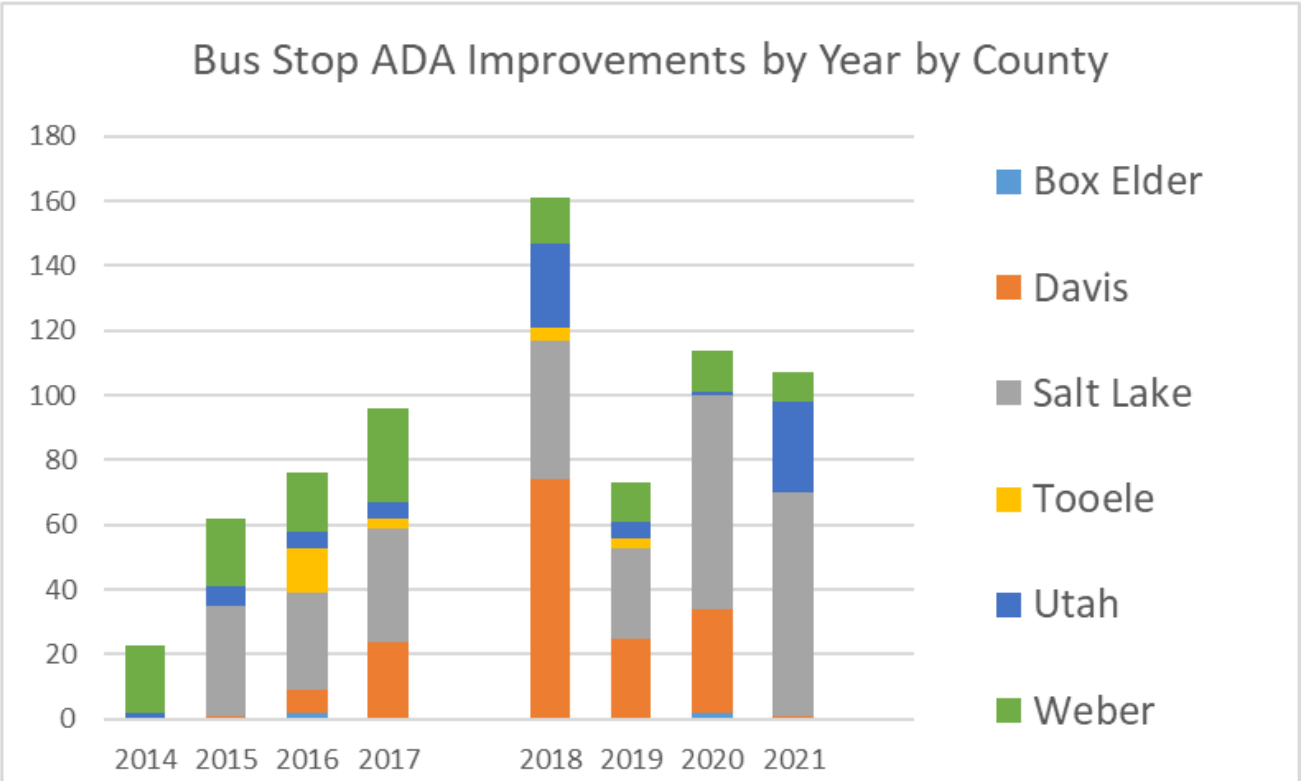
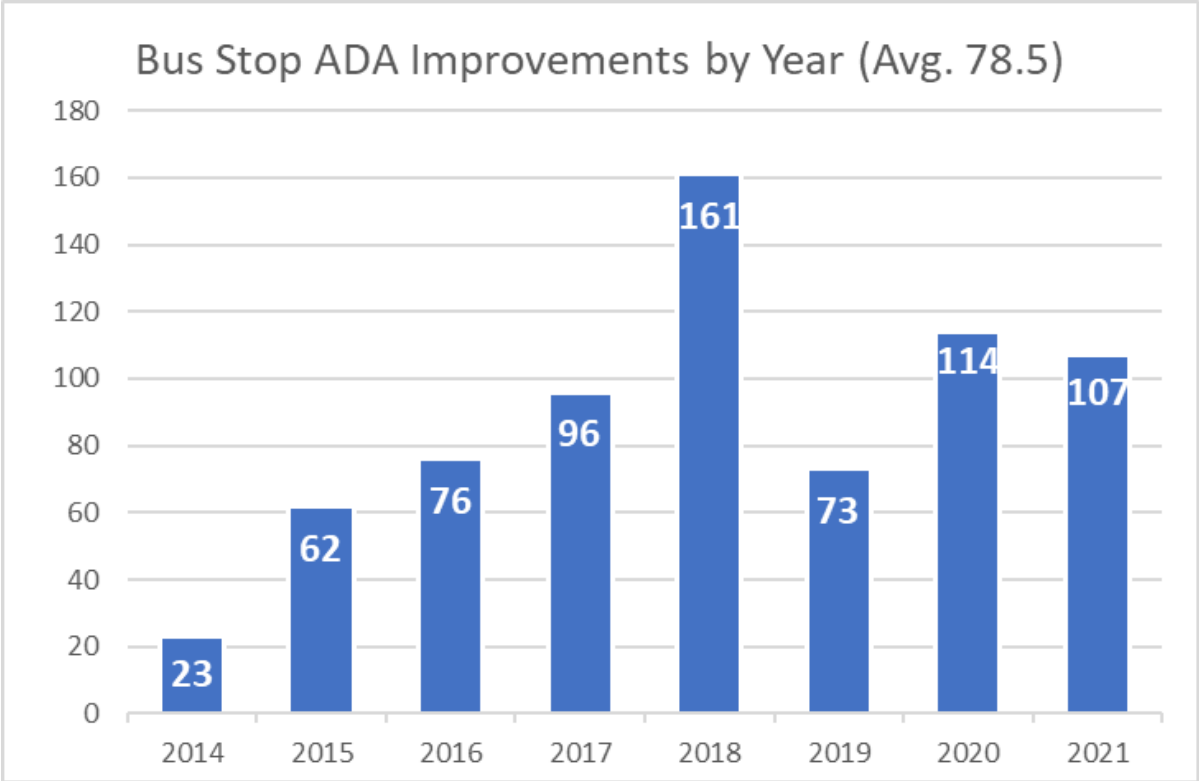
ADA Accessible Bus Stops (System Wide)



ADA Accessible Bus Stops (By County)



Bus Stop Improvement Program – Metrics



	2020	2021	Total
New Sign and Pole	153	100	253
New Timetable Case	75	34	109
New Sign Only	37	144	181
Total	265	278	543
Total Number of Stops			6045
			9%



Bus Stop Improvement Program – Success



Before



After

Davis County



Before



After

Salt Lake County



Before



After

Tooele County



Before



After

Weber County



Before



After

Utah County



Bus Stop Improvement Program

Questions?



Other Business

- a. 2022 Budget Public Hearing: Thursday, November 4, 2021 at 3:30 p.m.
Next Regular Meeting: Wednesday, November 10, 2021, at 9:00 a.m.



Closed Session

- a. Strategy Session to Discuss the Character, Professional Competence, or Physical or Mental Health of an Individual
- b. Strategy Session to Discuss Pending or Reasonably Imminent Litigation



Recommended Action (by acclamation)

Motion for a closed session to discuss the character, professional competence, or physical or mental health of an individual, and to discuss pending or reasonably imminent litigation



Closed Session



Open Session



Adjourn

